Area 25 Group Meeting Facility & Lodging Agreement

Agreement Between:
Area 25 Group ("Client") and **Wyndham Garden of Salina** ("Hotel")

Meeting Room Rental Rates

The following meeting room rental rates will apply to all events unless otherwise agreed to in writing.

Hourly Rates

Hospitality Room: $30.00 per hour

Dukes Meeting Room: $40.00 per hour, per one-third section

Full room (all three sections): $120.00 per hour

Regency Ballroom: $50.00 per hour, per one-third section

Full room (all three sections): $150.00 per hour

Minimum Rental

A minimum of **four (4) hours** will be charged for all meeting room rentals.

Events lasting **six (6) hours or more** will be billed at the applicable flat daily rate.

Daily Flat Rates

Hospitality Room

Full-day rate (6 or more hours): **$300.00**

Dukes Meeting Room

Full-day rate (6 or more hours): **$1,000.00**

Smaller room configurations will be prorated by one-third sections.

Regency Ballroom

Full-day rate (6 or more hours): **$1,500.00**

Smaller room configurations will be prorated by one-third sections.

2027 Meeting Schedule

January Meeting

Saturday & Sunday

Approximately 200 attendees

Entire Regency Ballroom

Setup Fee: **$150.00**

April Meeting

Saturday

Approximately 100–150 attendees

Regency Ballroom Sections 1 & 2

Setup Fee: **$75.00**

July Meeting

Saturday & Sunday

Approximately 200 attendees

Entire Regency Ballroom

Setup Fee: **$150.00**

October Meeting

Saturday

Approximately 100–150 attendees

Regency Ballroom Sections 1 & 2

Setup Fee: **$75.00**

Guest Room Rates

The Hotel is pleased to offer the following proposed guest room rate for Area 25 Group attendees:

Standard Room: $99.00 per night

Rate applies to **one (1) or two (2) guests per room.**

This proposed rate is available **year-round**, subject to room availability.

Reservation Policy

Guests **must call the hotel directly** to receive the Area 25 Group negotiated room rate.

Reservations made through third-party websites or online travel agencies are **not eligible** for the negotiated group rate.

If a guest books online through another source, the Hotel **cannot modify or adjust the reservation rate** to match the Area 25 Group rate.

General Terms

Meeting space and guest rooms are subject to availability at the time of booking.

Room setup fees include standard meeting room setup requested by the Client.

Audio/visual equipment, catering, or additional services may be subject to additional charges.

Any changes to room configurations, event times, or attendance should be communicated to the Hotel as early as possible and may result in revised pricing.

This agreement outlines the proposed pricing and terms for the 2027 meeting schedule and may be renewed or amended by mutual written agreement.

Accepted and Agreed:

Hotel Representative: _____
Name: _____
Date: _____

Area 25 Group Representative: _____
Name: _____
Date: _____