

KAAAAI Board Meeting  
July 16, 2022, 8:00am

Josh R., Area Chair opened the meeting with the Serenity Prayer.

The Minutes of the April KAAAAI Board Meeting were read by State Secretary Cindy D. A motion was made by Galen E and seconded by Dan to accept the minutes as read. The motion passed.

Carlos M. State Treasurer shared that he had found that there were two QuickBooks accounts for the Area. He shared that these have now been merged into one account. He also shared that he was able to identify components by class, the Assembly financials being one and the State Conference being the other. He stated that they had done a cut off on the financial information as of 12/31/21 and started fresh. Josh added that the Corrections Yellow Can Fund had made a literature purchased and this had been charged to the Area 25 bank account. He reported that Corrections has reimbursed Area 25 for this mischarge. He also mentioned that there is a lot of literature on backorder. Carlos then shared that a Tax Warrant had been issued and delivered to Heather G. The IRS was claiming that Payroll Taxes had not been paid since 2015. The Area had not had an employee in this time frame. Carlos stated that this has been cleared up with the IRS and the Kansas Department of Revenue. Contact Information was also updated with the Kansas Department of Revenue. Heather G. asked that she be given documentation that this is all clear in case someone should show up at her door again.

Josh stated that the liability insurance policy with Hartford is up to date and renews automatically. He stated that this policy has \$1 million coverage on liability and theft of funds. Josh reported that the Non-profit status is in good standing.

Josh shared that he had gotten an official bid for the State Conference for the Great Bend facility. He stated that the City of Great Bend will help set up room blocks at hotels. Rich also got a great bid from the Hilton Garden Inn in Hayes. The responsibility to meet a food/beverage was debated, is it \$6,000 or \$8,000. This discrepancy will need to be clarified. Josh stated that he is looking forward to the discussion on the Conference this afternoon.

Don G. gave a summary of the Website Proposal that will be presented to the Assembly. He shared that the Committee is recommending ZIV Option 1. It was discussed that ZIV has been really active, engaged, and positive in this bid process. It was stated that the Web Chair can give permission to others to access the Website. It was shared that by going with this option almost anyone could be the Web Chair. Josh added in several issues that they have been having with High Touch, the current company we are using. It was also shared that the Area 25 Website is actually owned by the Board/Corporation.

Josh asked Past Delegate Sheri P. if she knew where a copy of the Board the Bylaws could be located. It was stated that these Bylaws explain the scope and responsibility of the Board. Tom H. stated that the Board was originally set up just like AAWS. He pointed out that the Corporation is there forever, and people will rotate through. It was stated that making recommendations is a part of oversight.

Galen E. then presented the Minority Report from a meeting held in Wichita on June 18<sup>th</sup> where member met at the request of Tom H. Those in attendance were Tom H. Past Delegate, Galen E., and Don G. KAAAAI Board Members, Heather G. Alternate Area Chair, Jimmy Jack B. Past Delegate and Mike

R. past delegate and Susan G. a GSR. The reason for this meeting was concerns for the financial condition of Area 25 and the KAAAAI Corporation and its Board of Directors. Many items were discussed at the meeting and the following recommendations were the result.

- Taxes, Corporate Filings, Non-Profit Status be files and kept current.
- Annual outside audit of financial status be resumed.
- Insurance be provide for Directors of KAAAAI Board.
- Outside bookkeeper be retained (if necessary).
- Bank accounts, signature cards, the Yellow Can Fund be restricted to designated members serving as Directors for each two-year rotation.
- The Corporate Board of Directors provide current financial reports and the reports be made accessible on the Area computer and website on a quarterly basis.
- Determine the method of choosing and duties of two Board Members not serving on the Area Committee. Allow voting participation at Area Assembly under Concept 6.
- The Board of Directors of the KAAAAI revise the Bylaws to account for these concerns and the will of the Assembly.

Josh stated that he too would like to see the have audited financial statements before each Quarterly Board meeting done by an outside auditor. Josh stated that he experiences this in his real job. It was stated by several members that the business of the Area needs to be treated as a business. Josh stated that he would speak to an accounting firm about doing review/audit each quarter.

The meeting was closed at 8:50 after a motion was made by Galen E. and seconded by Carlos W. All were in agreement and the meeting adjourned.

Respectfully Submitted,  
Cindy Day  
Area 25 Secretary

These minutes were approved as written in the October 22, 2022 Board Meeting.